



F O R T • A T K I N S O N

**AGENDA
CITY COUNCIL MEETING
MUNICIPAL BUILDING COUNCIL CHAMBERS
101 N. MAIN STREET, FORT ATKINSON, WISCONSIN
JANUARY 7, 2020 ~ 7:00 P.M.**

1. Call meeting to order.
2. Roll call.
3. Approval of minutes of December 17, 2019 regular Council meeting.
4. Public Hearings
None.
5. Public Comment
6. Petitions, Requests and Communications
None.
7. Resolutions and Ordinances
 - a. Resolution combining Wards for the February 18, 2020 Spring Primary Election.
Action – Reject—Approve and adopt Resolution.
8. Reports of Officers, Boards and Committees
 - a. Minutes of Police & Fire Commission meeting held December 19, 2019.
Action – Accept and file.
 - b. Building, Plumbing and Electrical Permit Report for December, 2019.
Action – Accept and file.

9. Unfinished Business

- a. Recommendation from License Committee to approve “Class B” Intoxicating and Class “B” Fermented Malt Beverage License for 29 Sherman Avenue W, LLC for use at 29 West Sherman Avenue.

Action – Reject—Approve.

10. New Business

- a. Review and approve costs associated with Koshkonong Estates Drainage Project.

Action – Reject—Approve.

11. Miscellaneous

- a. Change of agent for license for American Legion Dugout Post 166, 201 South Water Street, East.

Action – Reject—Approve Agent change.

- b. Granting operator licenses.

Action – Reject—Approve licenses.

12. Claims, Appropriations and Contract Payments

- a. Verified claims.

Action – Motion to approve list of verified claims presented by the Director of Finance and to authorize payment.

13. Adjournment

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

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CITY OF FORT ATKINSON
City Council Minutes ~ December 17, 2019

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Assistant City Engineer, Police Chief, Fire Chief and Wastewater Supervisor.

APPROVAL OF MINUTES OF DECEMBER 3, 2019 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Hartwick to approve the minutes of December 3, 2019 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Resolution authorizing borrowing of \$950,000 from Premier Bank for land purchase.*

Manager Trebatoski presented the borrowing information for the land purchased adjacent to the High School. Four banks/financial institutions were requested for rates with only two responses. No prepayment penalty exists.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt Resolution authorizing borrowing of \$950,000 from Premier Bank for land purchase at a rate of 2.358% for a ten year loan. Motion carried.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of Finance Committee meeting held December 3, 2019.*

b. *Minutes of Transportation and Traffic Review Committee meeting held December 12, 2019.*

c. *Building, Plumbing and Electrical Permit Report for November, 2019.*

d. *Minutes of License Committee meeting held December 11, 2019.*

e. *Minutes of Historic Preservation Commission meeting held November 11, 2019.*

Cm. Hartwick moved, seconded by Cm. Scherer to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Recommendation from Finance Committee to approve wage adjustments for 2020.*

Manager Trebatoski reviewed the recommendation and wage adjustments following the Council recommendation to perform a study. Council reviewed the full time and part time wage scales.

1 of 4

Cm. Hartwick moved to remove the City Council wage increase and vote separately. Cm. Becker seconded the motion. Motion carried.

Cm. Hartwick moved, seconded by Cm. Becker to approve the recommendations from Finance Committee to approve wage adjustments for 2020. Motion carried.

Discussion on the Council wage continued. Cm. Hartwick feels an increase should occur over time. The recommendation is 16%. He would rather see a \$10.00 increase.

Cm. Johnson asked the last Council wage increase. Trebatoski confirmed the last increase was in 1997. Johnson feels 16% is appropriate. Hartwick noted past reductions and vacant city positions. He added Council is paid more than school board.

Manager Trebatoski stated the calculation was derived from a study of municipalities across the state.

Cm. Becker moved to suggest a split difference on proposed increase and allow 50% of the proposed increase on January 1, 2020 and the other half on January 1, 2021. Seconded by Cm. Hartwick and motion carried.

b. Recommendation from Finance Committee to approve Employee Handbook changes for 2020.
Manager Trebatoski presented the changes for the handbook. Most included cleaning up language, adjusting vacation levels, and formalizing the definition for those eligible for health and dental insurance.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the recommendation from Finance Committee to approve Employee Handbook changes for 2020. Motion carried.

c. Recommendation from Finance Committee to approve Rural Fire Protection Contracts.
Chief Rausch presented the contracts. The new contract spells out equipment replacement and annual fire protection costs for 2020-2029. It also provides ownership of all joint owned fire equipment be turned over to the City and lists minimum and maximum annual cost adjustments.
The 2020 cost for each town will be as follows: Town of Hebron \$27,434.27, Town of Jefferson \$26,037.67, Town of Koshkonong \$167,493.34, Town of Oakland \$27,091.25, Town of Sumner \$27,581.28.

Cm. Scherer moved, seconded by Cm. Johnson to approve the recommendation from Finance Committee to approve Rural Fire Protection Contracts with the towns of Hebron, Jefferson, Koshkonong, Oakland and Sumner as presented. Motion carried.

d. Recommendation from License Committee to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for NAP Enterprises, LLC dba Rock River Lanes, 1010 Larsen Road.
Clerk Ebbert presented the application and change of ownership. The transaction will be effective January 1, 2020.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from License Committee to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for NAP Enterprises, LLC dba Rock River Lanes, 1010 Larsen Road. Motion carried.

NEW BUSINESS

a. *Review and approve purchase of body/squad camera system for Police Department as budgeted for 2020.*

Chief Bump reviewed the two quotes to update the cameras as scheduled in the 2020 Capital Improvement Plan. Two quotes were received from Getac \$36,852 and Watch Guard \$51,185. An additional quote for IT services from Ignatek was provided at \$2,117. Funds from the K-9 unit will assist setting up the K-9 handler and equipment.

Cm. Hartwick moved, seconded by Cm. Becker to execute the order for the Getac System through Midwest Public Safety LLC at \$36,852 and using Ignatek IT at \$2,117 for services and support during transition not to exceed the quoted amounts of \$38,969. Motion carried.

b. *Review and approve purchase of taser replacements for Police Department as budgeted for 2020.*

Chief Bump shared the quote to purchase taser replacements as scheduled in the 2020 Capital Improvement Plan. Remaining with the same brand eliminates extra training and transition time. The taser also aligns with all our neighboring jurisdictions which compliments use of force under mutual aid situations where officers respond to other areas to assist in emergencies.

Cm. Hartwick moved, seconded by Cm. Scherer to execute the order for nine Axon Tasers not to exceed the quoted amount of \$13,200. Motion carried.

c. *Review new housing fee report.*

Engineer Selle discussed the requirement by Statute for the City to post a report on new housing fees by January 1, 2020. There is no financial impact for the posting.

Cm. Hartwick moved, seconded by Cm. Becker to accept and post the report as required by State Statute. Motion carried.

d. *Review and approve purchase of polymer mixing system for Wastewater Utility.*

Wastewater Supervisor Christensen discussed the necessity of the polymer mixing system. The Utility was offered a free pilot study of the system to see if it could reduce polymer usage in the dewatering system. Previous pilot studies suggested a polymer use reduction of 10%-20%. The Utility estimated polymer costs in 2019 to be \$94,500. The cost of the piloted system is negotiated at \$23,500. If the piloted system was installed and put to use, it could reduce costs for polymer by \$14,175. The cost of the system will be covered from the Utility capital cash on hand.

Cm. Hartwick moved, seconded by Cm. Becker to approve the purchase of UGSI Polyblend system from the Wisconsin representative Energences of Saukville, WI for the negotiated price of \$23,500 paid out of the Utility capital cash on hand. Motion carried.

e. *Review and approve contract for sanitary sewer televising, smoke testing, manhole inspections and reporting.*

Assistant City Engineer Tom Williamson discussed the need for development of a sanitary sewer rehabilitation program as the City needs to actively manage and control the addition of stormwater to the treatment system. Staff had submitted a request for proposals outlined as the City Sanitary Sewer Televising and Reporting program. Two bids received from Visu-Sewer and Northern Pipe. Northern Pipe was the low bidder.

Cm. Scherer moved, seconded by Cm. Becker to approve contract for sanitary sewer televising, smoke testing, manhole inspections and reporting from Northern Pipe in the amount of \$131,835, and that the contract be allowed to exceed their totals by 10% with the approval of the City Manager and Engineer. The extra 10% will be utilized as a reserve to the instance that the awarded contractor encounters the need for extra sewer cleaning due to obstructions or exceed debris in the mains. Motion carried.

MISCELLANEOUS

a. *Appointment of Election Inspectors for 2020 - 2021.*

Cm. Hartwick moved, seconded by Cm. Scherer to approve the appointment of election inspectors for 2020-2021 election cycle. Motion carried.

b. *Temporary Class B beer and/or wine license for St. Joseph's School Gift of the Heart Gala to be held on January 25, 2020.*

Cm. Becker moved, seconded by Cm. Johnson to approve the Temporary Class B Beer and Wine license for St. Joseph's School – Gift of the Heart Gala to be held on January 25, 2020 contingent upon purchasing products from a distributor and having licensed operators. Motion carried.

c. *City, Sewer, Water and Stormwater Utility Financial Statements as of November 30, 2019.*

Cm. Scherer moved, seconded by Cm. Hartwick to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of November 30, 2019. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Becker moved, seconded by Cm. Johnson to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried.

ADJOURNMENT

Cm. Johnson moved, seconded by cm. Scherer to adjourn. Meeting adjourned at 8:13 pm

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer

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CITY OF FORT ATKINSON

RESOLUTION NO.

BE IT RESOLVED by the City Council of the City of Fort Atkinson pursuant to Section 5.15(6)(b), Wisconsin Statutes, that the wards in the City of Fort Atkinson shall be combined as follows for the February 18, 2020 Spring Primary.

WARDS 1 – 9

BE IT FURTHER RESOLVED that the group of combined wards shall use one ballot box and separate voter counts will not be maintained for the combined wards.

Motion By: _____

Second By: _____

Date: _____

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**POLICE & FIRE COMMISSION MINUTES
CITY OF FORT ATKINSON
Thursday, December 19, 2019 at 3:00 p.m.
Conference Room, Municipal Building**

The meeting was called to order by Chairman Frame at 3:02 p.m.

Members present: Frame, Jones, Schultz and Turk

Members absent: Hartwick

Others present: City Manager Trebatoski and Fire Chief Rausch

1. *Approval of Minutes:* On a Schultz/Turk motion, the Minutes of the September 26, 2019 meeting were unanimously approved by a voice vote.
2. *Approve hiring of paid-on-call members for Fire Department.*

Chief Rausch requested that Joshua Hertzfeldt, Maci Marshall and Emily Schwab be appointed as paid-on-call members of the Fire Department effective January 1, 2020 contingent upon successfully completing a background investigation and drug screen.

On a Jones/Schultz motion, the appointment of Joshua Hertzfeldt, Maci Marshall and Emily Schwab was approved. The motion passed unanimously on a voice vote.

Chief Rausch requested that the following promotions also be approved:

Lieutenant Chris Glasenapp to Captain (Safety Officer)
Firefighter/MPO Joshua Brant to Lieutenant (EMS Division)
MPO Mike Reel to Chief Engineer

On a Schultz/Turk motion, the promotions of Chris Glasenapp, Joshua Brant and Mike Reel were approved. The motion passed unanimously on a voice vote.

3. *Adjournment:*

On a Jones/Turk motion, the Commission adjourned at 3:11 p.m. The motion passed unanimously on a voice vote.

Respectfully submitted,

Richard Schultz, Secretary

1 of 1

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Permit Report

12/01/2019 - 12/31/2019

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: Add/Alter Commercial

20832	201 E Cramer St.	Opportunities Inc.	Add/Alter Commercial	Alter existing space to accommodate packaging area	5,000	\$50.00
						\$50.00

Group Total: 1

Group: Electrical

20825	505 N Main St.	Mike Baker	Electrical	Water Heater electrical	0	\$35.00
20826	622 Robert St	Joseph Benzschawel	Electrical	200 amp service; Sub-Panel	0	\$66.00
20827	336 Jones Ave	Larry Floerke	Electrical	100 amp service; 1 opening	0	\$55.75
20829	105 E Hilltop Tr	Pam Pennycooke	Electrical	6 openings	0	\$34.50
20831	623 Adams St	Shaun Abernathy	Electrical	2 openings (fireplace)	0	\$31.50
20834	328 Washington St	Festival Foods	Electrical	1 opening (cord drop)	0	\$30.75
20835	1003 Madison Ave	Peter Weston	Electrical	40 openings	0	\$60.00
20837	600 W Rockwell Ave	Nasco (NHI, LLC)	Electrical	50 openings	0	\$67.50
						\$381.00

Group Total: 8

Group: Fence

20838	407 S Fifth St.	Richard Kutz	Fence	6' privacy fence in rear yard	1,000	\$55.00
						\$55.00

Group Total: 1

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Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: HVAC

20830	318 Rogers St.	Tony Lembrich	HVAC	Replace Furnace & A/C	0	\$100.00
						\$100.00

Group Total: 1

Group: Plumbing

20824	505 N Main St.	Mike Baker	Plumbing	replace Water Heater	0	\$36.00
20833	201 N Third St.	Amy Gore	Plumbing	New water heater & Hose bibb	0	\$42.00
						\$78.00

Group Total: 2

Group: Single Family Alteration/Addition

20828	814 Riverside Dr.	Mark Kuhnke	Single Family Alteration/Addition	Adding bathroom in basement	10,000	\$34.80
20836	419 S Fourth St. East	Barry Vandergriff	Single Family Alteration/Addition	Foundation repair	4,776	\$45.00
						\$79.80

Group Total: 2

						\$743.80
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Total Records: 15

1/2/2020

Dated this 2nd day of January, 2020.


 Brian Juarez, Building Inspector



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CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 3, 2020

TO: License Committee

FROM: Michelle Ebbert, City Clerk/Treasurer

SUBJECT: "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Background:

A Class B license allows the sale of products to be consumed on-site (restaurant, bar, tavern). Current quotas exist that limit the number of combination "Class B" Intoxicating Liquor and Class "B" Fermented Malt beverage licenses.

Discussion:

I was informed that Mr. Richard Halverson dba Belmont Bar & Grill, 29 W Sherman Avenue had signed a letter and surrendered his license to Arben Useni and Bekim Lumani. Mr. Useni and Mr. Lumani had purchased the property at 29 W. Sherman Avenue at an auction on November 19, 2019.

On December 4, 2019 Mr. Useni and Mr. Lumani submitted to me an Original Alcohol Beverage Retail License Application, Auxiliary Questionnaire, Appointment of Agent and the license that was issued to Mr. Halverson along with a signed letter from Mr. Halverson stating his willingness to surrender the license to the new applicants upon their approval.

Financial Analysis:

The publication fee will be paid by 29 Sherman Ave W LLC.

Staff Recommendation:

To approve the original application from 29 Sherman Ave W LLC for a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for use at 29 W Sherman Avenue.

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Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: (mm dd yyyy) ending: (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Fort Atkinson

County of Jefferson Aldermanic Dist. No. (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
51-00000000	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100 -
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500 -
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 225 -
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Useni Arben, Lumani Bekim, 29 Sherman Ave W LLC,

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Lumani</u>	<u>Bekim</u>	<u>—</u>	<u>601 Lexington BLVD Fort Atkinson 53538</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Useni</u>	<u>Arben</u>	<u>—</u>	<u>4149 Eastridge DR Janesville WI 53546</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name _____ Business Phone Number 262-812-7672
2. Address of Premises 29 Sherman Ave W Post Office & Zip Code 53538

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Bar, Basement, drive thru, liquor store, parking lot
Kitchen, walkin cooler, office, Restrooms.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? Richard Halverson (Belmont Bar & Grill) 2 of 7

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☒ Yes ☐ No

7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No

9. (a) Corporate/limited liability company applicants only: Insert state WI and date 12-04-19 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.

Arben Useni, Citrus Cafe - 208 S main St Sanesville
Whiskey Ranch Delavan + Whiskey Ranch Delavan Sanesville WI,

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
<u>Useni Arben</u>	<u>Pres / vice Pres</u>	<u>12-05-19</u>
Signature	Phone Number	Email Address
<u>Arben Useni</u>	<u>262-812-7672</u>	<u>bennyuseni@yahoo.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>12-4-19</u>			
Date license granted	Date license issued	License number issued	

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Useni		Arben			
Home Address (street/route)		Post Office	City	State	Zip Code
4149 Eastridge DR			Sanesville	WI	53546
Home Phone Number		Age	Date of Birth	Place of Birth	
262-812-7672				Chicago, USA	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Arben Useni of 29 Sherman Ave W LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 25 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
If yes, identify. Whiskey Ranch Sanesville, Citrus Cafe, Whiskey Ranch Delavan
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named Individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Citrus Cafe	208 S. Main St Sanesville WI	2012	Present
Whiskey Ranch Bar & Grill	24 N Main St Sanesville WI	2014	Present

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 4 day of December, 2019
M. A. Libbert
(Clerk/Notary Public)

My commission expires July 29, 2021

Arben Useni 4 of 7
(Signature of Named Individual)



Printed on
Recycled Paper

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Lumani		Bekim			
Home Address (street/route)		Post Office	City	State	Zip Code
601 Lexington Blvd			Fort Atkinson	WI	53538
Home Phone Number		Age	Date of Birth	Place of Birth	
920-723-1316				Macedonia	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Bekim Lumani of 29 Sherman Ave W LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 30 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☒ No
If yes, identify. River Front Restaurant Fort Atkinson WI 53538
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.

(Name of Wholesale Licensee or Permitter)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
River Front Cafe	1317 N High St Fort Atkinson	1993	Present
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 4 day of December, 2019
W. A. Schubert
(Clerk/Notary Public)

My commission expires July 29, 2021

Bekim Lumani 587
(Signature of Named Individual)



Printed on
Recycled Paper

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Fort Atkinson County of Jefferson

The undersigned duly authorized officer(s)/members/managers of 29 Sherman Ave W LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

located at 29 Sherman Ave W (trade name) Fort Atkinson WI 53538

appoints Arben Useni (name of appointed agent)
4149 Eastridge DR Janesville WI 53546 (home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Citrus Cafe, 208 S main st Janesville (Whiskey Ranch Janesville 24th main st (Whiskey Ranch Delavan)

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 25 years

Place of residence last year 4149 Eastridge DR Janesville WI 53546

For: 29 Sherman Ave W LLC (name of corporation/organization/limited liability company)

By: Arben Useni (signature of Officer/Member/Manager)

And: [Signature] (signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Arben Useni (print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Arben Useni (signature of agent) 12/4/19 (date)
4149 Eastridge DR Janesville WI 53546 (home address of agent)

Agent's age _____

Date of birth _____

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

To: City of Fort Atkinson

Date: 12/3/2019

License Holder: Richard D Halverson Belmont Bar & Grill
Name of LLC/Sole Prop/Inc: Richard D Halverson
Address of LLC: _____

Address of licensed premise/business address: 29 Sherman Ave W Fort Atkinson WI 53538

Type of License: Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license

I Richard D Halverson hereby surrender my "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license contingent upon the approval for said license to Arben Useni & Bekim Lumanj. Should Arben Useni & Bekim Lumanj not be approved for said license, I will hereby retain the license.

Signature: R Halverson Date 12-3-19
(Surrenderer)

Printed Name: Richard D. Halverson

New Applicants Signature Arben Useni Date 12/3/19

New Applicants Signature Bekim Lumanj Date 12/3/19

RECEIVED

CITY OF FORT ATKINSON
CLERK / TREASURER

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10-a

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 3, 2020

TO: City Council

FROM: Andy Selle, P.E.

SUBJECT: Koshkonong Estates Drainage Project

Background:

The Fifth Addition to Koshkonong Estates encompasses land roughly south of Montclair Place. This area was constructed in 2007 and has been slow to develop due to three issues, namely high groundwater conditions, lots located in the 100—year floodplain, and the presence of wetlands.

Discussion:

The City has attempted to work with the developer to remedy the three issues outlined above. In particular we've tried to solve a "pond" that was left at 1605 Ila St. after an attempt at excavating a basement punctured an artesian aquifer in 2016, filling the excavation with water. This condition persisted for several years. The City requested a drainage system be constructed to manage the artesian water prior to filling the pond. The pond was filled against the recommendation of the City with no water management system in place. Residents surrounding the pond have experienced various consequences of the continued flow of this water from the artesian spring created by the excavation.

The developer has not moved to remedy any issues outlined in numerous requests by the City to do so. In response, the City has designed and solicited bids for constructing a drainage system to attempt to manage the water for the properties surrounding 1605 Ila St.

Financial Analysis:

The drainage project will be funded either through direct reimbursement from the developer to the City or by using the developer's letter of credit with Premier Bank. The credit secures the remainder of the infrastructure that has not been completed in the fifth addition and is valued at +/- \$360,000.

The project was bid on a per-day basis of work given the challenging conditions. Two firms submitted a bid at \$3400/day and \$3200/day. The City will directly purchase all materials except for gravel backfill. Conditions on the site are extremely challenging – construction could move quickly and finish within 5 days (\$16,000) or move slowly and take twice that time (10 days = \$32,000).

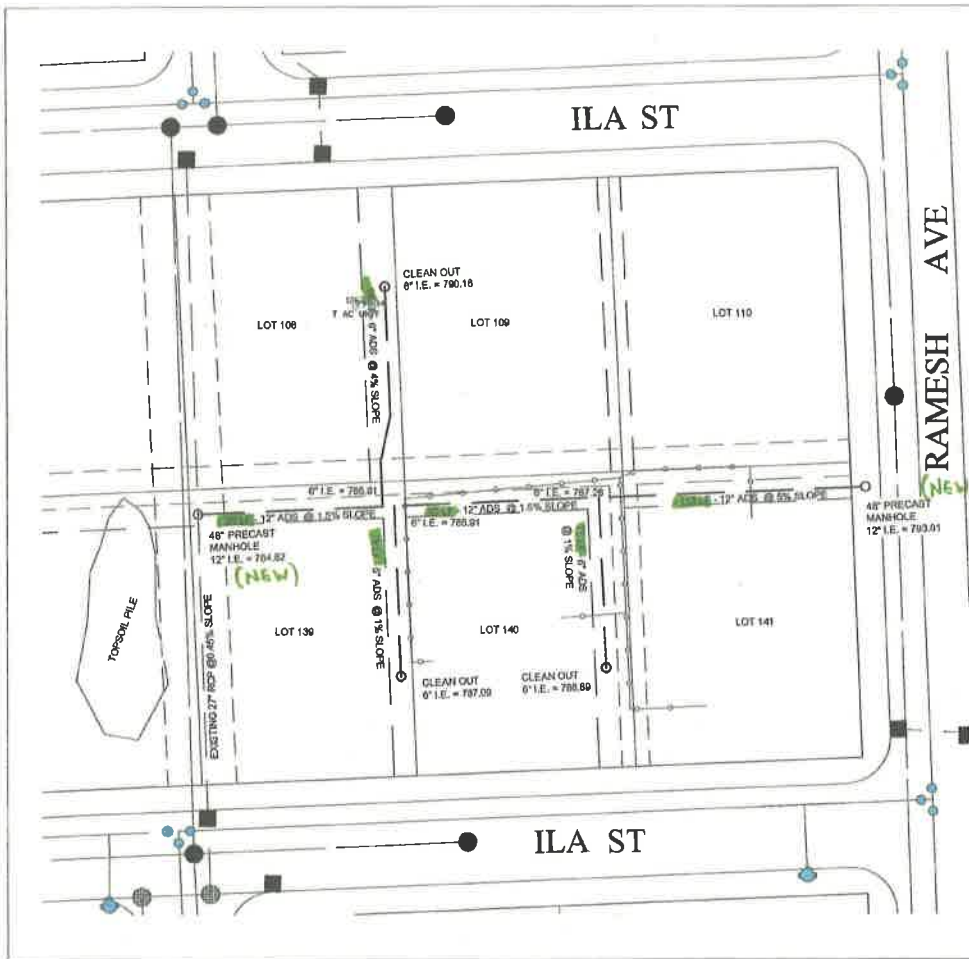
1 of 7

Materials are expected to cost \$15,000 - \$20,000. The total cost range with labor and materials and a 20% contingency is \$37,200 - \$62,400. City costs associated with design and construction management will also be charged to the project.

Recommendation:

We recommend moving forward with the project, knowing the variability of the site conditions and thus the costs. We ask council to approve up to \$62,400 for the work to include, labor, materials, and reimbursement of staff time for the design and construction management. The contract for labor will be awarded to Hausz Brothers.

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GENERAL CONSTRUCTION NOTES:

1. ALL WORK DIMENSIONS, QUANTITIES, LIMITS, AND LOCATIONS ARE APPROXIMATE. WORK AREAS AND LIMITS WILL BE FIELD MARKED PRIOR TO PROJECT COMMENCEMENT.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATIONS AND PROTECTION OF ALL PUBLIC AND PRIVATE UTILITIES. ALL LOCATIONS OF EXISTING UTILITIES SHOWN ON THE APPROVED PLAN SET ARE FOR REFERENCE ONLY. THERE MAY BE OTHER UNDERGROUND UTILITY INSTALLATIONS WITHIN THE PROJECT LIMITS THAT ARE NOT REPRESENTED.

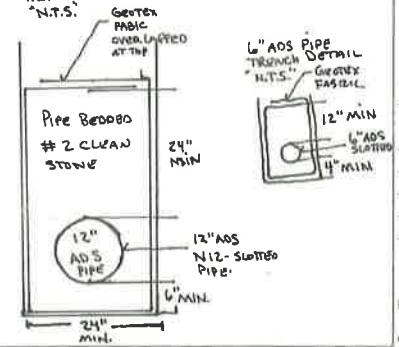
PLAN LEGEND

- - EXISTING SANITARY SEWER MANHOLE
- - EXISTING STORM SEWER MANHOLE
- - EXISTING HYDRANT
- - EXISTING WATER VALVE
- - EXISTING STORM SEWER CLEAN INLET

NOTES:

1. 12" MAIN DESIGNED AT **1.5% SLOPE** PIPE COVER.
2. ALL CONNECTIONS TO MAIN TO BE WITH INSERTABLE TEE FITTINGS.
3. 12" MAIN SHALL BE N12-ST18 PIPE AND SLOTTED.
4. CONTRACTOR TO REMOVE WOOD FENCE PANELS AND REINSTALL.

12" ADS PIPE TRENCH DETAIL "N.T.S."



Municipal Building
101 N Main Street
Fort Atkinson, WI 53120
PH: 608-665-7780

KOSHKONONG ESTATES
ILA STREET
CITY OF FORT ATKINSON
STORM SEWER PLAN

PROJECT NO.	KOSHKONONG ESTATES
COMPUTER FILE	
DATE	OCTOBER 2019
DRAWN BY	T. WILLIAMSON
DESIGNED BY	T. WILLIAMSON
CHECKED BY	A. SELLE
REVISION DATE	
SHEET NO.	1

3 of 7

DATE	COMM TYPE	DESCRIPTION
10/19/2015	LUNCH	City Engineer meets with Ramesh over lunch. Talk of his development situation at Kosh Estates. Friendly encounter.
5/12/2016	LUNCH	City Engineer met Ramesh for lunch again. Suggested considering a different approach to the development - perhaps make it into executive homes on a few large lots in a "nature preserve" or something and at least break even. Ramesh believes that it would eventually build out and the water would go away, just as it did in his other developments to the north. The lunch was friendly.
6/20/2016	EMAIL	City Engineer reaches out the Michelle Staff with WDNR re: the floodplain situation - many of the lots are now mapped floodplain. I asked if there was a way to somehow get these out of the floodplain or mitigate the situation. I copied Ramesh in the email and she did reply with an invitation to connect.
8/10/2016	EMAIL	City Engineer emails Ramesh outlining specific issues that need to be addressed on the site. Included water, erosion control with sediment in the streets, and letter of credit
10/1/2016	PERMIT	A permit was issued for 1605 ILA ST to dig the basement in Sept 2016, Fall of 2016 is when the basement was dug but not completed because the artesian was punctured. This exacerbates the water issues already present.
12/15/2016	MEETING / EMAIL	Ramesh met with City Manager and City Engineer here at City Hall. It was a screaming match by Ramesh. He later apologized via an email. City Manager sent out minutes from the meeting in an email on 12/22/16. Asked for a spring follow-up after he assured us that the water issues would go away and that the pond at 1605 ILA would dry up in the spring, insisting that it was not an artesian pond. We asked that the pond be pumped down in the winter and he agreed to install the pumps - keeping it drawn down. The pumps were stopped in spring/summer of 2017.
1/4/2017	EMAIL	CGC was in contact with City Engineer per Ramesh's urging to look into the water issues on site. They politely declined to do any work in the area citing the extremely poor soil conditions and prolific water/wetlands.

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3/16/2017	MEETING	Mike Nehls and Fred Gensmer - a contractor working for Ramesh came in and proposed placing a pipe along the backside of the properties along ILA street and tying it into the storm sewer to the west. City Engineer has an email asking for details about how that would be tied in but no other information from there. It was never done, but don't recall why. I do recall stressing that this was a temporary fix as I feared they would put this in and not deal with the other water issues within the larger development.
3/24/2017	PICTURES	Photos of sediment covering the street and poor erosion control practices. John Hausz to the south called regarding concern about all the sediment coming down onto his property from bare ground around houses and recently tilled soils for row crops
4/20/2017	EMAIL	City Engineer contacts Marty Nessman with WDNR asking if there was any advice for dealing with artesian conditions on the site. He replied with limited options.
4/26/2017	MEETING	City Engineer met onsite with Peter Fortledge who worked for Burse Survey and Engineering. Ramesh met onsite, Fred Gensmer may have been there as well. Peter took a look at the pond and confirmed it was an artesian and indicated it wasn't something he would be interested in working on.
12/1/2017	PHONE CALL	First complaint received from Jeff Hagen about the pond on ILA ST next to his house.
6/7/2018	LETTER	Letter sent to Ramesh from City Attorney giving a deadline of 6/28/18 to bring forward a solution to dealing with the pond. Also indicates that row crop agriculture is not allowed in the subdivision in subsequent planting years per City ordinance.
7/12/2018	LETTER	Second letter sent from City Attorney with a second deadline of 7/22/18 to resolve the pond issue.
7/19/2018	MEETING / EMAIL	City Engineer meets with Jo Larson of Wayen Hayes in response to the 7/12 letter. Raveen wishes to get things taken care of for his dad. City Engineer sends an email with some options to pursue.
7/27/2018-10/31/18	EMAILS	Various exchanges between City Engineer and Raveen as he searches for expertise to help with the situation.
9/10/2018	LETTER	Letter sent to City Attorney from Ramesh Attorney indicating they believe the row crop agriculture, although not a permitted use, is a pre-existing use on the parcel and should be allowed.

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11/5/2018	MEETING / LETTER	City Manager, City Engineer meet with Raveen. He is having difficulty finding anyone to deal with his issue. City Engineer indicates we may need to acknowledge a trial and error process as a clear solution seems difficult. Need a set of plans stamped by an engineer that clearly indicates what that first solution may be. Also reiterate that row crops will no longer be allowed out there as we have stormwater infrastructure in place consistent with an urban development. Having acres of bare dirt adjacent to this ready pathway for sediment into the river is illegal. A letter summary is sent to Raveen of the meeting by the City Engineer
1/2/2019	EMAIL	City receives drawings from Roussev Engineering indicating DRAFT approach to draining the pond.
2/15/2019	EMAIL / LETTER	City responds with extensive comments on the Roussev Design.
2/18/2019	LETTER	City Attorney sends a letter to Ramesh, stopping all building permits for the subdivision until steps are taken to deal with numerous water and sediment issues. Steps are clearly outlined and metrics for progress.
2/24/2019	EMAIL	Raveen indicates the comments on Roussev design by the City are invalid. City responds that the design changes are not optional and that his engineer should contact our office to discuss them.
3/28/2019	EMAIL	The last of several check ins via email on progress to Raveen. He indicates the plan for the pond is "still in review"
4/23/2019	EMAIL / LETTER	Jeff Hagen - adjacent landowner to 1605 ILA has a lawyer develop written complaints regarding the pond as there has been no progress on the issue and he is getting water in his basement and across the front of his yard.
5/1/2019	LETTER	Police Chief sends letter to Ramesh giving him 10 days to draw down the pond or face civil penalties.
5/31/2019	OBSERVATION	A pump is installed and operational - 3 citations from Fort PD were issued previous to this date. The water is drawn down, though not to its lowest level.
6/4/2019	OBSERVATION	Pump is not operating and water level is back to pre-pump elevation.
6/11/2019	OBSERVATION / EMAIL	City Engineer runs into a farmer on a tractor on site. Farmer indicates he will be planting beans - a row crop - which was specifically prohibited in the 11/15 letter.
6/17/2019	PHONE CALL	Police Chief calls Ramesh indicating the pump needs attention and the water level needs to be drawn down or he will face citations within 2 days.
6/19/2019	OBSERVATION	Pump is operational and water is drawn down significantly

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6/19/2019	EMAIL	Ramesh's lawyer - Mark Schroeder - indicates he believes that row crops are pre-existing use and therefore allowed on the land.
6/20/2019	EMAIL	City Attorney indicates to Mr Schroeder that in fact Ramesh requested the use to residential. There is no agricultural use allowed within the City limits and we stand by our interpretation of the ordinance. No row crops.
6/25/2019	OBSERVATION	All land within the development comes up in soybeans.
	MEETING	Council President meets with Raveen, Ramesh, and Ila Shah to hear their concerns.
7/2/2019	MEETING	Council President, City Manager, City Engineer, City Attorney meet to discuss next actions following Council Preseident meeting with Shah's. Council President plans to reach out to Shahs to get a meeting together to discuss a plan of action.
7/11/2019	OBSERVATION	The hole at 1609 Ila St is filled, without City approval for a remedy of the artesian. Water continues to spill over the curb and into the gutter as well as move across the adjacent property owners lawn.
7/16/2019	MEETING	Council President, City Manager, City Attorney, City Engineer meet to discuss next actions in lght of filling of hole. Emails and phone calls by Paul K have not been returned by Shahs. City decides to move forward with calling in letter of credit.
7/25/2019	COMMUNICATION	Certified Letter is sent to Ramesh Shah calling on the letter of credit for 1609 Ila St. August 29 is the noted deadline. Certified receipt is signed 7/26.
7/25/2019	COMMUNICATION	Ramesh Shah pays municipal penalties in full for lack of action in drawing down the water at 1609 Ila St
7/27/2019	COMMUNICATION	Raveen Shah communicates an email to Council President requesting a meeting.
8/16/2019	MEETING	Meeting with Shah's, their Attorney, City Manager, City Attorney, City Engineer. Agree to extend 8/29 Deadline to 9/6/19 to allow new attorney to seek solutions.
9/17/2019	LETTER	Send out letters to property owners asking permission to design project
9/23/2019	COMMUNICATION	Talk with Premier Bank about getting reimbursed usig the letter of credit.
	EMAIL	Raveen sends two emails in response to receiving above letter
10/2/2019	LETTER	City sends letter to Ramesh and Raveen in response to emails.
10/15/2019	COMMUNICATION	City solicits bids for construction of the project
12/5/2019	MEETING	All property owners around 1605 Ila were invited to City Hall for a presentation on the project. They were asked to sign an easment allowing construction of the project.
12/20/2019	EASEMENTS	All properties have signed the easement for construction of the drainage project

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11-a

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: December 17, 2019

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer
SUBJECT: Change of Agent for American Legion Dugout Post 166

Background:

Alcohol Licenses issued to Limited Liability Companies must appoint an agent to operate the business. Agent responsibilities per Statute are listed below:

(6) LICENSES TO CORPORATIONS AND LIMITED LIABILITY COMPANIES; APPOINTMENT OF AGENTS.

125.04(6)(a)(a) Agent. No corporation or limited liability company organized under the laws of this state or of any other state or foreign country may be issued any alcohol beverage license or permit unless:

125.04(6)(a)1. 1. The entity first appoints an agent in the manner prescribed by the authority issuing the license or permit. In addition to the qualifications under sub. (5), the agent must, with respect to character, record and reputation, be satisfactory to the issuing authority.

125.04(6)(a)2. 2. The entity vests in the agent, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the licensee or permittee could have and exercise if it were a natural person.

125.04(6)(b) (b) Successor agent. A corporation or limited liability company may cancel the appointment of an agent and appoint a successor agent to act in the agent's place, for the remainder of the license year or until another agent is appointed, as follows:

125.04(6)(b)1. 1. The successor agent shall meet the same qualifications required of the first appointed agent.

125.04(6)(b)2. 2. The entity shall immediately notify the issuing authority, in writing, of the appointment of the successor agent and the reason for the cancellation and new appointment.

125.04(6)(c) (c) Authority of successor. A successor agent shall have all the authority, perform all the functions and be charged with all the duties of the previous agent of the corporation or limited liability company until the next regular or special meeting of the issuing authority if a license is held. However, the license of the corporation or limited liability company shall cease to be in force if, prior to the next regular or special meeting of the issuing authority, the clerk of the licensing authority receives notice of disapproval of the successor agent by a peace officer of the municipality issuing the license.

Discussion:

The American Legion submitted documentation for appointment of a new agent, Keri L. Schiewe to the 2010 S. Water Street East location. A background was conducted without concerns.

Financial Analysis:

A Change of Agent fee, \$10.00 was invoiced to the Legion and will be paid prior to issuing updated license.

Staff Recommendation:

Approval of the appointment of Kari L Schiewe, 201 S Water Street E effective immediately.

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ENTERED

SCANNED

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Fort Atkinson County of Jefferson

The undersigned duly authorized officer(s)/members/managers of Eric Insurance/American Legion Post 166
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

American Legion Post 166 Dugout
(trade name)

located at 201 S. WATER ST E. FORT ATKINSON, WI

appoints KARRI Schiewe
(name of appointed agent)
914 Gayle Pl FORT ATKINSON, WI
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 46 yrs.

Place of residence last year

For: Legion 166 - Dugout
(name of corporation/organization/limited liability company)
By: [Signature] - Commander
(signature of Officer/Member/Manager)
And: [Signature] - Finance
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Kari L. Schiewe, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 12-6-19
(signature of agent) (date)
914 Gayle Place
(home address of agent)

Agent's age _____

Date of birth _____

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 12-16-19 by [Signature] Title Chief of Police
(date) (signature of proper local official) (town chair, village president, police chief)



11-b

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 2, 2020

TO: City Council
FROM: Michelle Ebbert City Clerk/Treasurer
SUBJECT: Granting Operator Licenses

Background:

The following are applicants for operator licenses. The applications have been reviewed and approved for accuracy by the Police Department. The following licenses are recommended for approval by the City Council.

Discussion:

REGULAR FOR THE TERM OF 2018-2020:

- | | | |
|----|------------------------|--------------------------|
| 1. | Cheyenne Rose Anderson | Stop-n-Go Janesville Ave |
| 2. | Richard Rector | Festival Foods |
| 3. | Jodi Reeves | Festival Foods |

Financial Analysis:

None.

Staff Recommendation:

To recommend the approval of operator licenses for the above noted applicants upon completion of successful background checks.

1 of 1